



# Maine Community Development Association

Welcome and introductions-Jen Peters; President  
Call to order 10:06 pm January 11, 2024

**Tony Levesque, Town of Fort Fairfield; Jen Peters, SCEC; Kristen Henry, NMDC; Darryl Sterling, ED Consultant; Deborah Johnson, ME OCD; Tracy Desjardins, Saco ED Director; Kathy White, PCEDC; EJ Roach, City of Old Town; James Gillway, Searsport; Greg Piduch, HCPC; Dan DeBord, MCOG; Max Johnstone, MCOG; Scott LaFlamme, Yarmouth; Stephen Dyer, Sevee & Maher;**

Changes and/or additions to the agenda  
No changes or additions to the agenda.

Approval of November 9, 2023, Annual Meeting Minutes

***Motion- Darryl Sterling,***

***Second- Tracey Desjardins***

***Discussion- None***

***Vote-Scott LaFlamme, Abstained, 7-yea.***

Treasurers Report

Approval of September 2023 Financials

Discussion: The expenses of the November and Annual Meeting haven't been expensed yet and the Newsletter/Admin was not added to the 2024 budget but could be added back in.

Recommendation for Newsletter/Admin to be added back into the budget.

***Motion- Scott LaFlamme motion to accept with Newsletter/Admin adjusted back in***

***Second- Darryl Sterling***

***Discussion- None***

***Vote- Unanimous- No opposed- No abstention***

***Motion- Scott LaFlamme moves to accept the financial report.***

***Second- Darryl Sterling***

***Discussion- None***

***Vote- Unanimous- opposed. No abstention***

DECD Update

Deborah Johnson- OCD

1. To reiterate the issue of TA- Tony Levesque worked with Tammy to get TA providers memberships to MCDA. All of the TA providers are now members. Theory to get people to join and beef up the infrastructure.
  - a. There was some confusion at the beginning as to where the invoices should be sent but should be fixed by now.
  - b. All TA organization's contacts will be updated on the Listserv.
2. Brownfields by DEP is at capacity- an additional \$ 3 million IS already obligated.

3. The 2024 Program Statement is now live- LOI is there, Apps, timelines are all there. Also, a new feature is a small set aside for the YMCA alliance for childcare scholarships, continuing Home Repair, and continuing Economic Development on a month-to-month basis.
4. At some point there will be a state NBRC Rep
5. Encourages feedback on training needs.

#### Subcommittee(s)

Membership-Currently in the process of being reviewed for opportunities.

Chair-Tracy Desjardins, Tony Levesque, Stephen Dyer, Scott LaFlamme

Professional Development- in the process of aggregating information on what type of professional development people would want to see. Jen to provide a list of professional development activities.

Chair- EJ Roach, Kristen Henry, Scott LaFlamme, Darryl Sterling

Communications/Newsletter – shared the newsletter design. Newsletters will live on the MCDA website and be shared via link.

Chair- Kristen Henry

Co-Chair- Galen Weibley

Nomination- Nothing to report currently

Chair- Tony Levesque, Jen Peters, Stephen Dyer

#### Other Business

- Update on MMA Service Contract
- Update on Community Survey
  - Prof Dev and Communications will work together.
- EDCM/MCDA Comparison
  - There is overlap- will be revisited.
- Next Meeting on April 11, 2024, via Zoom

Adjourn- 11:05 am

***Motion- Tony Levesque motioned to adjourn the meeting.***

***Second- Darryl Sterling***

***Discussion- None***

***Vote- None***

Added emails:

[ddebord@midcoastcog.com](mailto:ddebord@midcoastcog.com)

[gpidual@hpcme.org](mailto:gpidual@hpcme.org)