



Maine Community Development Association

Welcome and introductions-Jen Peters; President
Call to order 12:06 pm, November 9, 2023

Tony Levesque, Town of Fort Fairfield; Jen Peters, SCEC; Kristen Henry, NMDC; Jessie Cyr KVCOG; Tammy Knight, ME OCD; Hope Eye, EMDC; Kathy White, PCEDC; EJ Roach, City of Old Town; Jennifer King, EMDC; Vicki Rusbult, EMDC; Galen Weibley, City of Presque Isle; Robyn Stanicki, City of Bangor

Changes and/or additions to the agenda

- Tony- Add nomination committee to subcommittee(s) discussion and research the benefits of adding an advocacy subcommittee.
- The MCDA Treasurer Stephen Dyer was unavailable and therefore no 2024 budget will be presented.

Approval of October 5, 2023, Annual Meeting Minutes

Motion- Tony Levesque made a motion to accept the approval of the Annual Meeting Minutes.

Second- Kathy White

Discussion- None

Vote-Unanimous

Approval of the 2024 MMA Service Contract

Discussion was had regarding the 2024 MMA Service Contract in relation to equitably used services including website services and updates and the staffing, facilitation, and distribution of MCDA meeting documents. The service contract is renewable in January.

Motion- Tony Levesque made a motion to authorize the MCDA president to negotiate the 2024 MMA service contract on behalf of MCDA and to sign an approved service contract.

Second Kathy White

Discussion- None

Vote-Unanimous

Treasurers Report

Approval of September 2023 Financials

Motion- Tony Levesque made a motion to approve the September 2023 Financials.

Second- Jen King

Discussion- None

Vote- Unanimous

Approval of the 2024 MCDA Budget

The 2024 MCDA Budget was not presented but there was general discussion that it would not vary much from the previous budget.

DECD Update

Deborah Johnson- OCD Tammy Knight spoke on behalf of Deborah Johnson on behalf of the OCD.

- The 2024 Draft Program Statement is up on the website. There were not a lot of changes.
- Rolling Economic Development applications are doing well.
- Technology for small businesses is increasing through SBDC.
- CDBG and GPCOG are pushing the Domestic Trade Grant hard with webinars every Tuesday. There will be two rounds of funding beginning December 15, 2023.
- Received state capacity funding through NBRC to create a grant writing position that will serve Washington County and EMCD.

Subcommittee(s)

Membership

Chair-Tracy Desjardins

Professional Development

Chair- EJ Roach

Communications/Newsletter

Chair- Kristen Henry/Galen Weibley

Website Updates

Combined with Communications. See above.

*ADDED-Nomination

Chair- Tony Levesque with Jen Peters and Steve

Other Business

Next year's meeting schedule

Meetings will be quarterly.

- January 11, 2024- via Zoom @ 10 am
- April 11, 2024- TBD
- July 11, 2024- In person
- October 2, 2024- In person during MMA

Determine future projects/programs.

It was decided that a survey of interests would be sent to all members to share with their community contacts.

ACTION- Tony Levesque will draft a letter for the invitation of new members.

ACTION- The communications subcommittee will work with professional development to create and send out a survey for comments.

Other business

Galen posed a question regarding a possible partnership with EDCM and MCDA.

ACTION- Galen will compare the two organizations and present at the January meeting.

Adjourn- 1:00 pm

Motion- Tony Levesque motioned to adjourn the meeting.

Second- Galen Weibley

Discussion- None

Vote- Unanimous