



Maine Community Development Association

Thursday, February 13, 2020
GENERAL MEMBRSHIP MEETING
10:00 a.m.

MEETING MINUTES

1. **Welcome and Introductions by Tracey Desjardins, President MCDA 2020-2022:** T. Desjardins opened the meeting at 10:03 a.m. The following were in attendance-

Tracey Desjardins, President
Tony Levesque, Member
Nancy Ketch, Director
Cary Tyson, Director
Eric Roach, Member
Jennifer Peters, Director
Stephen Dyer, Director

City of Gardner
Town of Fort Fairfield
Town of Houlton
Kennebec Valley Council of Governments
City of Old Town
Sunrise County Economic Council
Ransom Environmental Consulting

2. **Changes or additions to Agenda:** None.
3. **Approval of January 9, 2020 Meeting Minutes:** Motion by C. Tyson to approve the meeting minutes as presented; seconded by J. Peters. The vote was unanimously in favor.
4. **Treasurer's Report and Financials:** It was noted that nobody attended the COSCDA Convention yet the budget is showing a \$1,000 expense in the YTD line. Motion by T. Levesque to table the Treasurer's report until updated 2019 figures can be provided and have 2020 figures for approval. The motion was seconded by N. Ketch and passed.
5. **Progress on Website:** T. Desjardins read a report from J. Theriault stating that the web site had been updated per a request from T. Levesque. She noted that she still has the Annual report to do and will be changing the meeting calendar for a January to December format (rather than October to October).

6. Status of Subcommittees and Subcommittee Reports

- i. **Membership Report:** T. Levesque reported that we are now at 32 members. He reviewed those from 2019 & 2018 who have not renewed. He has reached out to some of them and expects them to join. T. Desjardins offered to make a contact. S. Dyer noted he had also spoken to someone who might be interested. We will continue to follow-up.
- ii. **Professional Development Committee Report:** T. Desjardins noted that Scott Laflamme is working on this. She and C. Tyson will help with the effort. T. Levesque offered to participate by phone. There had previously been discussion of making the April 9 meeting a retreat or workshop. C. Tyson will check on some prices. The group will plan to communicate by E-mail and meet by phone in a few weeks.
- iii. **Communications/Newsletter Report:** T. Desjardins read from J. Theriault's report that she is working on the next newsletter. She is asking members to send her information about what is going on in their communities to include in the newsletter. She often has to access newspapers from around the state to get material to include. Tracey encouraged everyone to be pro-active and send information to Joella to help her. It was suggested a message be sent to all members asking them to submit news, as well.

7. **Remarks by Deborah Johnson, Director, Office of Community Development:** T. Desjardins noted that Deborah Johnson was not at the meeting today. She had notified all of us that she will be leaving the office temporarily and returning in early April. Terry Ann Holden will be handling things in the interim.

8. **Next Meeting Date – April 9, 2020:**

9. **Other Business:**

- i. **BuildME:** C. Tyson suggested that the group consider sponsoring a booth at the BuildME Convention, which will be held in Lewiston/Auburn June 3rd & 4th this year. This is a well-attended conference and would give the organization exposure. Several members already attend it. Motion by T. Levesque to approve sponsoring the BuildME Convention at \$500 and authorizing T. Desjardins to handle coordination as necessary. The motion was seconded by C. Tyson and passed.

10. **Adjourn:** Moved by T. Levesque and seconded by S. Dyer to adjourn. The meeting adjourned at 10:30 a.m.

Submitted by,

Nancy Ketch
MCDA Board Member

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Meetings are held the second Thursday of every other month. In the event that the second Thursday falls on a holiday, the meeting will be held on the next business day.