



Maine Community Development Association

Thursday, October 8, 2020
ANNUAL MEMBERSHIP MEETING
12:00 to 2:00 p.m.

Join Zoom Meeting
<https://zoom.us/j/93207923694>

Meeting ID: 932 0792 3694
+1 646 558 8656 US (New York)

MEETING MINUTES

1. **Welcome and Introductions by Tracey Desjardins, President MCDA 2019-2021:** T. Desjardins opened the meeting at 12:00 noon. The following were in attendance:

Tracey Desjardins, President	City of Gardner
Joella R. Theriault, Secretary	Northern Maine Development Commission
Tony Levesque, Member	Town of Fort Fairfield
Jen Peters, Director	Sunrise County Economic Council
Stephen Dyer, Past President	Ransom Consulting, Inc.
Nancy Ketch, Director	Town of Houlton
Darryl Sterling, Director	Economic Development Consultant
Rodney Lynch, Member	Retired
EJ Roach, Member	Town of Old Town
Galen Weibley, Member	City of Presque Isle
Anne Ball, Member	Maine Downtown Center
Deborah Johnson, Director	Office of Community Development

2. **Approval of August 13, 2020 Meeting Minutes:** Moved by D. Sterling and seconded by J. Peters to approve the meeting minutes as presented; motion passed.
3. **Treasurer's Report and Financials:** M. Eddy was not in attendance therefore a 2021 budget will be brought up at the December 2020 meeting. T. Desjardins did report that some line items in the budget may be adjusted to consider printing of the newsletters and Annual Report for distribution at renewal time. Moved by D. Sterling and seconded by R. Lynch to approve the
4. **Election of Officers 2021 Nominations Committee:** T. Levesque, Chairman, presented the slate of officers as follows:

Member at Large 2 years – Nancy Ketch and Jennifer Peters
Immediate Past President – Stephen Dyer
President – Tracey Desjardins
Vice President – Scott Laflamme
Treasurer- Matt Eddy
Secretary – Joella Theriault
Member at Large 2nd Year – Cary Tyson and Darryl Sterling

Seeing no new nominations from the floor, moved by J. Theriault and second by R. Lynch to approve the Slate of Officers as presented; motion passed.

5. Secretary's and Newsletter Report: J. Theriault reported that both the quarterly newsletter for April-June and the Annual Report ending October 2020 were completed and on the MCDA website. There was one error noted under upcoming events which is to be deleted as it was a 2019 event. She thanked members who had submitted articles for inclusion in the newsletter and Annual Report as this makes it much easier to complete and includes news from around the state. The next newsletter is due the first week of January. However, in the meantime if there is any newsworthy news before the publication is due, please send it along so that it can be posted on the website.

- **Deborah Johnson:** The 2021 Proposed Program Statement should be out around November 15. She will send it to J. Theriault for distribution to the MCDA members. It was noted that the 4 or 5 public infrastructure recipients have been chosen and there will be no applications accepted for this category in 2021. Also, the Microenterprise Grant Program will be processed very differently. These applications will be for working capital grants only and the expected maximum grant is \$10,000. Applications will be processed similarly to the COVID-19 Microenterprise Grants through the SBDC office. She expressed her appreciation for the Towns of Rockland and Brunswick and Aroostook County for acting as the conduit for distributing COVID-19 funds. There is a potential for a third round of COVID-19 funds, which will be made available once finalized.
- **Discussion on Current Projects throughout the State:** T. Desjardins invited attendees to discuss current projects. A narrative of these discussions can be found at www.maineccda.org under the Latest News tab.

6. Membership Report: T. Levesque reported 35 current members and 5 non-renewals. Renewal invoices, a copy of the latest Newsletter and the Annual Report will be sent out to all 40 members and T. Levesque requested that T. Desjardins also submit a letter on behalf of the MCDA President.

7. Professional Development Committee Report: S. Laflamme, Chairman, was not in attendance. J. Peters who is a member of the committee reported that there will be communication with other Professional Development members on topics of interest. J. Theriault noted that there have been surveys circulated to MCDA members proposing topics of interest and that workshops were set up but later had to be cancelled because of lack of participation. J. Theriault will submit these workshop topics to the committee for further discussion at the December meeting. J. Peters mentioned the series of virtual workshops that Sunrise County Economic Council had experienced a very good participation. These workshop presentations have been recorded and J. Peters will send a link so that MCDA members can access the workshops.

8. Next Meeting Date: December 10, 2020

9. Adjourn: Motion by D. Sterling and seconded by T. Levesque to adjourn. All in favor. The meeting adjourned at 1:24 p.m.

Sincerely,

Joella T. Theriault

Joella R. Theriault
MCDA Secretary