



# Maine Community Development Association

Thursday, April 11, 2019  
GENERAL MEMBERSHIP MEETING  
10:00 A.M.

Telephone Number: 1-877-455-0244  
Pass Code: 7366898144#

## MEETING MINUTES

1. **Welcome and Introductions by Stephen Dyer, President MCDA 2017-2019:** The meeting was called to order at 10:06 a.m. by President Dyer. In attendance were:

Stephen Dyer  
Chris Winsted  
Darryl Sterling  
Tony Levesque  
Jen Peters  
Tracey Steuber

Cary Tyson  
Rodney Lynch  
Mathew Eddy  
Joella R. Theriault

2. **Changes or additions to agenda:** No changes, except that discussion of the MMA Affiliate Meeting to be held at MMA tomorrow will be discussed under Item 9-Other.
3. **Approval of February 14, 2019 Meeting Minutes:** Moved by T. Steuber and seconded by M. Eddy to approve the meeting minutes. The vote was unanimous in favor.
4. **Treasurer's Report and 2019 Budget:** M. Eddy reported that the financial status of the organization is in good shape with revenues and expenditures within the budgeted amounts. It was noted that the budget column was not completed although Matt did submit the budget to MMA. He will follow up with MMA to assure that the budgeted items are included in the next Financial Report. Moved by T. Levesque and seconded by D. Sterling to approve the February Treasurer's Report as presented. The vote was unanimous in favor.
5. **Progress on the website:** Ben Thomas, who had been working on the website update has been out on medical leave for some time. He did return to work on a limited basis, but as of yet has not completed the update. S. Dyer will have a discussion with MMA tomorrow regarding the status of the website update.

**6. Status of Subcommittees and Subcommittee Reports:**

**i. Membership:** Chairman T. Levesque reported that as of the meeting date there were 40 paid members, and 4 unpaid members. Outreach efforts will be made to the Towns of Limestone, Caribou, Wilton, and Washburn and Wright Pierce Engineering regarding their interest in becoming members.

**ii. Professional Development:** Chairwoman T. Steuber reported that the registration brochure is nearly completed and will be sent to all members within the next day or so. There was some discussion regarding the submission of the brochure to the Maine State Chamber of Commerce, Office of Tourism, Maine Woods Consortium and others who may have an interest in attending the Destination Development/Maine200 workshop in Bangor on May 16. T. Levesque mentioned that discussion should begin soon on topics for the MCDA Annual Meeting in conjunction with the MMA Convention, which is scheduled for October 2 and 3, 2019 in Bangor. The Professional Development Subcommittee will meet prior to the May 16 meeting to discuss various topics.

**iii. Communications/Newsletter:** J. Theriault reported that the January-March quarterly newsletter is nearly complete and should be sent out for approval this week. D. Sterling will be added to the Communications Subcommittee.

**7. Remarks by Deborah Johnson, Office of Community Development:** There were no representatives from the Office of Community Development therefore this item was tabled.

**8. Next Meeting Date – May 16, 2019**

**9. Other Business:** S. Dyer and T. Steuber will be attending the Affiliate Meeting tomorrow at the MMA Office in Augusta. Among the topics that they will discuss is the website update, ListServe, and the staffing for the affiliate groups.

**10. Adjourn:** Moved and seconded to adjourn. The meeting adjourned at 11:01 a.m.

Submitted by,

*Joella R. Theriault*

For Stephen Dyer  
MCDA President