



Thursday, June 07, 2018
GENERAL MEMBERSHIP MEETING
10:00 A.M.

MEETING MINUTES

1. *Welcome and Introductions by Stephen Dyer, President MCDA 2017-2019*

The meeting was called to order at 10:05 a.m. In attendance were Stephen Dyer, Tony Levesque, Terry Ann Holden, Joella R. Theriault, Darryl Sterling, Nancy Ketch, Rodney Lynch, and Scott LaFlamme.

2. *Changes or additions to agenda*

Terry Ann Holden will step in for Deborah Johnson and speak on behalf of the Office of Community Development.

3. *Approval of April 12, 2018 Meeting Minutes*

Moved by Darryl Sterling and seconded by Rodney Lynch to approve the April 12 meeting minutes as presented. The vote to approve was unanimous.

4. *Treasurer's Report and Financial*

S. Dyer reported that the fund balance is \$17,785.92. Moved by T. Levesque and seconded by N. Ketch to approve the financial report. The vote to approve was unanimous.

a) Request for Sponsorship for COSCDA Annual Conference: Motion by T. Levesque and seconded by D. Sterling to provide the \$2,500 sponsor request for the COSCDA conference. Following a discussion, T. Levesque amended the motion to offer a \$1,000 sponsorship and authorize the MCDA President to issue two scholarships to pay for ½ of the \$660 registration fee for members who may be interested in attending the conference; seconded by R. Lynch. The vote to approve was unanimous

b) Request for \$500 sponsorship for the Business Retention and Expansion International (BREI) annual conference scheduled for June 14-15. There was much discussion, but no motion was made; therefore, the article died.

5. *MMA Affiliate Group Meeting*

S. Dyer and T. Steuber submitted two sessions for the MMA Convention Program. The morning session will be about broadband in Maine and the second session on municipal funding for solar projects. MMA's Convention will be set up somewhat differently this year, where there will be

two keynote speakers limiting the time for MCDA's annual meeting. Additional information to be made available at the next MCDA meeting.

6. Progress on the website

The website is approximately 95% complete. J. Theriault will be submitting photos and additional information for MMA to upload to the new website. The updated website will be sent to MCDA's Executive Board as soon as it is completed.

Also discussed was the MCDA logo. It was recommended that J. Theriault share the logos developed by Tammy Knight several years ago for possible new logo development. D. Sterling made a motion to allow up to \$500 for the development of a new logo; seconded by R. Lynch. Motion passed with one abstention by T. Levesque.

7. Status of Subcommittees and Subcommittee Reports:

i. Membership – Chairman T. Levesque reported that there are 41 members currently with 13 members that have not yet renewed. Phone calls to non-renewing members will be made to encourage them to renew.

ii. Professional Development: T. Steuber was not available to report on this item.

iii. Communications/Newsletter: J. Theriault reported that the first quarterly newsletter is completed and it will be submitted to S. Dyer and T. Levesque for review before posting on the website. She is currently working on the second quarterly newsletter and looks forward to news articles from members.

8. Remarks by Deborah Johnson, Office of Community Development

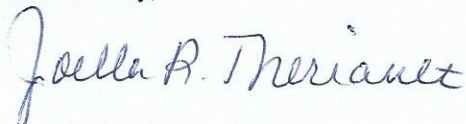
Office of Community Development Director, Deborah Johnson, is currently in Chicago meeting with COSCDA. Terry Ann Holden reported that there were 13 Public Infrastructure applications submitted with 6 being funded; 19 Microenterprise Grant applications with 12 being funded; and there was one Downtown Revitalization project funded, which was the Town of Lisbon. Regarding the Underground Storage Tank project, OCD will be meeting with DEP upon D. Johnson's return and results will be reported shortly thereafter.

9. Next Meeting Date – August 9, 2018

10. Other Business

11. Adjourn – Motion by S. LaFlamme and seconded by T. Levesque to adjourn. The meeting adjourned at 11:04 a.m.

Submitted By,



Joella R. Theriault
MCDA Secretary