



Maine Community Development Association

Thursday, December 13, 2018
GENERAL MEMBERSHIP MEETING
10:00 A.M.

Telephone Number: 1-877-455-0244
Pass Code: 7366898144#

MEETING MINUTES

- 1. Welcome and Introductions by Stephen Dyer, President MCDA 2017-2019:** The meeting was called to order at 10:09 a.m. by President Dyer. In attendance were:

Stephen Dyer
Rodney Lynch
Darryl Sterling
Tony Levesque
Nancy Ketch
Joella R. Theriault
Terry Ann Holden
- 2. Changes or additions to agenda:** No changes
- 3. Approval of October 4, 2018 Meeting Minutes:** Moved by D. Sterling and seconded by T. Levesque to approve the meeting minutes with the notation that the attendance list, logo design, and Board of Directors listing be submitted to the membership. The vote was unanimous in favor.
- 4. Treasurer's Report and 2019 Budget:** Moved by T. Levesque and seconded by D. Sterling to approve the September 30, 2018 Treasurer's Report as presented. The 2019 budget was adopted at the annual meeting. The vote was unanimous in favor.
- 5. MMA Contract:** S. Dyer noted that some minor increases to the MMA contract for 2019 was due to the website update and hosting of the website. D. Sterling moved to accept the MMA contract as presented; seconded by T. Levesque. The vote was unanimous in favor.
- 6. Progress on the website:** J. Theriault informed MCDA members that all information including newsletters, 2018 annual report, photos, etc. were sent to Ben Thomas to be posted on the new

website; however, as of this date there has been no response from Mr. Thomas. T. Levesque suggested J. Theriault contact Joan Kiszely at MMA for assistance.

7. Status of Subcommittees and Subcommittee Reports:

i. Membership: Chairman T. Levesque reported that as of December 17, 2018 there were 26 paid members, 17 unpaid, and 1 member requesting not to be included. J. Theriault will include an article in the next quarterly newsletter requesting new membership and encourage unpaid members to submit their renewal forms as soon as possible. T. Levesque will also encourage membership by distributing MCDA brochures and application forms at the New Grantee Workshop to be held in Augusta. S. Dyer will also request that MMA send out a second notice to all unpaid members.

ii. Professional Development: Chairwoman T. Steuber was not available to report on the professional development; however, S. Dyer reported that she is considering various ideas for a late Spring/early Summer session. More information will be presented at the February meeting.

iii. Communications/Newsletter: J. Theriault has been working on the October to December quarterly newsletter. Topics thus far include articles on the MMA Convention sessions, membership recruitment and upcoming events. Darryl Sterling will provide an article on a variety of projects that he is currently involved in. J. Theriault anticipates completing the newsletter by the end of the month.

8. Remarks by Deborah Johnson, Office of Community Development: Terry Ann Holden of the Office of Community Development, provided the following:

- i. OCD is in the process of finalizing the 2019 Program Statement and this will be posted on the website as soon as it is completed.
- ii. At the national level, Congress has passed a short-term spending bill at the 2018 funding level. A continuing resolution is in place until December 21, 2018.

9. Next Meeting Date – February 14, 2019

10. Other Business: No other business

11. Adjourn: Moved by T. Levesque to adjourn. Meeting adjourned at 10:38 a.m.

Submitted by,

Joella R. Theriault
MCDA Secretary