



Thursday, October 5, 2017
 ANNUAL MEMBERSHIP MEETING
 12:00 Noon

MEETING MINUTES

1. **Welcome and Introductions by Gail Chase, President MCDA 2015-2017:** Meeting called to order at 12:40 p.m. See the attached sign-in sheet for attendance. (See Attached)
2. **Approval of September 21, 2017 Meeting Minutes:** Moved by T. Levesque to approve the meeting minutes as presented; seconded by D. Sterling. Motion passed.
3. **Treasurer's Report and Financials:** Moved by T. Levesque to approve the financials as presented; seconded by J. Hewett. Motion passed.

M. Eddy, Treasurer, presented the Proposed 2018 Budget. He noted the proposed expenses for a new MCDA website with monthly updates; there were no COSCDA expenditures this past year; and the 2018 budget for membership dues is an average of the last three years. Moved by T. Levesque and seconded by J. Hewett to approve the 2018 budget as proposed. Motion passed. (See Attached)

4. **Election of Officers 2016 – Nominations Committee:** T. Levesque presented the slate of officers as follows:

President	Stephen Dyer, Ransom Environmental Consultants, Inc.
Vice President	Tracey Steuber, Town of Lisbon
Treasurer	Mathew Eddy, Consultant
Secretary	Joella R. Theriault, Northern Maine Development Commission
Member at Large, 2-Years-	Scott LaFlamme
Member at Large, 2 Years-	Darryl Sterling, Economic and Community Empowerment Consultant
Member at Large, 1 Year	Thomas Martin, Hancock County Planning Commission

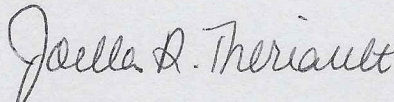
Other Executive Committee Members:

Immediate Past President	Gail Chase
Member at Large, 2 nd Year	Suzie Paradis, Town of Madawaska

Motion by J. Theriault and seconded by J. Edgerton to approve the slate of officers as presented. Motion passed.

5. **Secretary's and Newsletter Report – Joella R. Theriault:** No Report
6. **Membership Report – Tony Levesque:** No Report
7. **Professional Development Committee Report – Steve Dyer:** No Report
8. **Remarks by Deborah Johnson, Director, Office of Community Development, DECD:** Report by Deborah Johnson:
 - a. Deborah Johnson reported on her September 17-20, 2017 attendance at the Council of State Community Development Agencies (COSCDA) 2017 Annual Conference in Denver, CO. Next year's 2018 COSCDA annual conference is scheduled for September, 2018 in Portland, ME and D. Johnson asked MCDA to be a conference sponsor. She will identify a specific event and come back to MCDA with a request.
 - b. The Finance Authority of Maine (FAME) is partnering with the Maine Department of Environmental Protection (MDEP) to fund non-compliant underground storage tanks. The 2018 proposed CDBG statement has also added a new program this year for Underground Storage Tank removal/replacement.
 - c. OCD will have an RFP for an efficiency program scheduled to be published on or about November 1.
 - d. 2018 Proposed CDBG Statement:
 - o Only one application per program.
 - o Only one round of funding for the Economic Development Program.
 - o The state has a huge need for rehabilitation of existing housing so the priority this year in the competitive housing assistance program will be on existing multi-family units or non-residential to multi-family housing units.
9. **Next Meeting Date:** The next general membership meeting is scheduled for Thursday, December 14, 2017 via teleconference call.
10. **Adjourn:** Moved by T. Steuber to adjourn. Meeting adjourned at 1:19 p.m.

Sincerely,



Joella R. Theriault
MCDA Secretary

Maine Community Development Association

Proposed Budget: 2018

Revenues		2017		2017(Projected)		2018
40101 Interest Income	\$	20.00	\$	21.00	\$	21.00
40201 Member Dues	\$	4,500.00	\$	4,300.00	\$	4,450.00
40301 Grants/Gifts						
Total Revenues	\$	4,520.00	\$	4,321.00	\$	4,471.00
Expenditures						
50201 Postage	\$	100.00	\$	100.00	\$	100.00
50202 Printing	\$	75.00	\$	-	\$	65.00
50203 Photocopies	\$	80.00	\$	20.00	\$	50.00
50204 Supplies	\$	3.00	\$	3.00	\$	6.00
50502 Travel/COCSA	\$	500.00	\$	-	\$	500.00
50505 Newsletter/Admin	\$	300.00	\$	300.00	\$	300.00
50506 Web Page Update	\$	-	\$	-	\$	400.00
50291 General	\$	500.00	\$	40.00	\$	200.00
50292 Seminars/Annual Meeting	\$	1,000.00	\$	750.00	\$	1,000.00
50411 Contracted Services MMA	\$	1,900.00	\$	2,200.00	\$	2,200.00
Total Expenditures	\$	4,458.00	\$	3,413.00	\$	4,821.00
Net Income (loss)	\$	62.00	\$	908.00	\$	(350.00)
Previous year Balance	\$	17,965.00	\$	17,057.00	\$	17,903.34
Carry Forward Balance	\$	16,500.00	\$	17,965.00	\$	17,553.34

Note: Website is new, contract would be for needed update and then monthly updates thereon; No Cocsa this year?;
Substantial, consistent balance to do other things; membership average of last three years

Maine Community Development Association

ANNUAL MEETING
THURSDAY, October 5, 2017
12:00 Noon

	NAME	E-MAIL ADDRESS
1	Jen Peters	sccec@sunnisecounty.org
2	Mathew Edely	sccec@sunnisecounty.org comcast.net
3	Darryl Sterling	sterling.d15@gmail.com
4	Ron Hammer	ron.hammer5@gmail.com
5	Tracey Steuber	tsteuber@lisbonme.org
6	Tammy Knight	tammy.knight@maine.gov
7	JONATHAN Edgerton	jcewright-pierce.com
8	MARK WINTER	mark_winter@collins.senate.gov
9	Karen Brace	karen@camdenmaine.gov
10	Suzie Paradis	suparadis@townofmadawaska.net
11	Tony Levesque	tlevesque@portland.org
12	DEBORAH JOHNSON	DEBORAH.JOHNSON@MAINE.GOV
13	Joelle R. Theriault	jtheriault@nmdc.org
14	Terrynn Holden	Terrynn.Holden@ma.gov
15	Jeff Hewett	
16	Scott Wilkensen	
17	Gail Chase	
18	Steve Dyer	
19	Rodney Lynch	
20	Timothy Gallant	
21		
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