



**MCDA General Meeting**  
**Thursday, March 12, 2015**  
10:00 a.m.

The MCDA General Membership Meeting was held via teleconference call on Thursday, March 12, 2015.

Present were:

Darryl Sterling, MCDA President  
Gail Chase, MCDA Vice President  
Tom Martin, MCDA Director  
Mathew Eddy, MCDA Treasurer  
Joella R. Theriault, MCDA Secretary  
Stephen Dyer, MCDA Board Member, Ransom Engineering  
Tony Levesque, MCDA Member, Town of Fort Fairfield  
Scott Laflamme, MCDA Member, City of Bath  
Tracey Steuber, MCDA Member, Town of Lisbon  
Deborah Johnson, MCDA Member, Office of Community Development  
Anne Krieg, MCDA Board Member, Town of Bridgton

- I. **Welcome and Introductions:** Darryl Sterling, MCDA President, called the meeting to order at 10:05 a.m.
- II. **January 8, 2015 Meeting Minutes:** Moved by Gail Chase and seconded by Tom Martin to approve the minutes as presented. Motion passed.
- III. **Treasurer's Report:** Moved by Tony Levesque and seconded by Scott Laflamme to accept the Treasurer's Report as presented. Motion Passed. Discussion: The \$423 expenditure under Seminars is the amount paid for the MCDA Annual Meeting and Luncheon held on October 2, 2014 at Margarita's Restaurant. Budget revenue and expenditures are in line with last year's budget. The fund balance of \$16,100 represents a healthy balance for the organization.
- IV. **Subcommittee Reports:**
  - a. **Membership:** Currently have 43 members with 8-9 members that have not yet renewed. Consensus was to send out a friendly reminder.
  - b. **Professional Development:** Gail Chase, Chair, of the Professional Development Committee is currently working on finalizing details for the May 14, 2015 training seminar. The topic of the seminar is workforce development and the day-long session will cover three sections – Data, Funding, and Education/Training. The seminar will be held at Jeff's Catering in Brewer. A registration brochure will be distributed sometime early April.
  - c. **Communications/Newsletter:** Joella Theriault is working on the next Quarterly Newsletter, which will be completed and posted on the website in early April. Gail Chase will submit an

article regarding the upcoming training seminar and Anne Krieg will submit information on the Northern New England Chapter American Planning Association (NNECAPA)'s annual conference and NE training conference.

A Budget Trade Show Package consisting of 2-33" x 80" Economy Retractable Banner Stands; 1 table top display; and a table throw (of color choice) could be purchased for a total of \$337. Motion by Anne Krieg to proceed with the purchase; seconded by Matt Eddy. Motion passed.

Joella Theriault also stated that she would be in contact with the Communications Subcommittee – Tony Levesque and Amy Bernard regarding a website update and offer suggestions at our next regularly scheduled meeting in May.

**V. Remarks by DECD/OCD Staff on the CDBG Program:** Deborah Johnson reported on the following:

- a. The Letters of Intent (LOI) for the Economic Development Program for the January, February, and March round of funding were received and communities have been invited to submit a full application by April 24. There is a huge competition among communities.
- b. The Housing Assistance LOIs are due Friday, March 13, 2015.
- c. Towns have been discouraged from submitting applications for single-family housing rehabilitation projects. Rather individuals are referred to CAP agencies.
- d. Deborah Johnson will be attending a COSCDA Program Manager meeting next week.
- e. The 2015-2019 Consolidated Plan has been submitted to HUD for review. HUD now has 45 days to conduct the review. Once this is completed, approximately end of April, then HUD will enter into an agreement with the State. CDBG funds could be available earlier this year.
- f. Encourages everyone to submit to Congressional Delegation the impact CDBG has had on their individual community. Bruce Poliquin, and his staff, are new to the delegation and should be presented with informational materials demonstrating the need for continued funding. Example: CAP agencies provided housing rehabilitation for over 300 housing units last year; the rehabilitation projects have had direct impacts on contractors, such as electricians, carpenters, plumbers, etc. This has had a significant economic impact on our communities.

**VI. Other**

- a. National Community Development Week is April 6 to 11. Tony Levesque will share a proclamation adopted by the Town of Fort Fairfield regarding Community Development Week in recognition of the program's 40<sup>th</sup> year.
- b. Anne Krieg Chairs the NNECAPA Conference Committee and requested MCDA participation at the annual conference, particularly interested in having someone from MCDA talk about funding and engagement in community development.

**VII. Establishing Meeting Dates:** The next meeting is scheduled for May 14, 2015 at Jeff's Catering in Brewer.

VIII. Moved by Tony Levesque and seconded by Tom Martin to adjourn. Meeting adjourned at 11:02 a.m.

Submitted by,

Joella R. Theriault  
MCDA Secretary  
MCDA General Membership Meeting  
Meeting Minutes of March 12, 2015

