



**Maine Community
Development Association**

General Assembly Meeting
Tuesday, June 26, 2012 at 4:45p.m.

A meeting of the MCDA General Assembly was called to order at 4:48 p.m. Attending in person at DECD-OCD Office in Augusta were: Rodney Lynch, Darryl Sterling, Terry Ann Holden, Joella R. Theriault, Justin Poirier, Mike Bush, Lori Weston, Wade Hanson, Tony Levesque, Judy East, Gail Chase, Andrea Smith, Tammy Knight, Tom Martin, and Deborah Johnson. Attending via teleconference were: Dan Lapointe, Ron Harriman, Kelly Race, Jamie Francomano, Thomas Kittredge, Steve Dyer, Matt Eddy, and Mary Ann Hayes.

1. **Review April 13, 2012 Meeting Minutes:** Moved by Tom Martin and seconded by Gail Chase to approve the April 13, 2012 meeting minutes as presented. Motion passed.
2. **Treasurer's Report:** Ron Harriman reported the following:

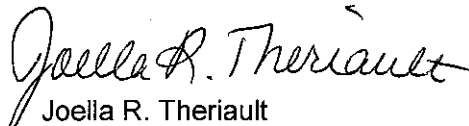
Year-To-Date Revenues:	\$3,309.00
Year-To-Date Expenditures:	\$1,372.00
Fund Balance:	\$13,154.00

Discussion: R. Lynch signed the contract with MMA in the amount of \$1,737. MMA is mainly responsible for the financials, but also sends out notices, keeps website updated, packages bulk mailing, etc. R. Harriman recommended a meeting with the Finance Committee, which consists of the Treasurer and Executive Committee, to prepare a budget for the upcoming year. Moved by Tony Levesque and seconded by Tom Martin to approve the treasurer's report as presented. Motion passed.

3. **Report of Committees:**
 - o **Professional Development and awards** – Vice President and Chair Darryl Sterling reported that rather than host a workshop at the MMA Annual Convention, MCDA would invite a guest speaker for the MCDA Annual Meeting. A potential speaker would include Marc Ouellette to speak on Mobilize Maine as the first choice. This year's theme for the convention is economic development. Proposed awards: Al Smith, who recently retired as Bath's Community/Economic Development Director and Michael Baran, former director of the Office of Community Development.
 - o **Membership** – Steve Dyer (Chair) reported that there are currently 34 paid members. Tony Levesque and Jamie Francomano have submitted membership applications to potential members.
 - o **Communication and Newsletter** – Joella Theriault (Chair) is currently collecting articles for the April to June newsletter and anticipates that the newsletter will be completed by Friday, July 6, 2012. Deborah Johnson, Judy East, and Justin Poirier were asked to submit news on CDBG, Brownfields, and the City of Bath's success story. It was recommended that a membership application be included in this quarterly newsletter as well as requesting MMA submit a complimentary copy of the newsletter to each community in Maine.

- o Advocacy – Dan LaPointe (Chair): Due to illness, Dan LaPointe did not have any news to report at this time. Dan will provide an update at the next meeting.
4. **CDBG Updates from DECD-OCD staff:** OCD staff have been directed by the current administration to review the CDBG guidelines for the 2013 program and offer changes that would focus on job creation, less projects, and greater impact. Attached to these meeting minutes are the Proposed 2013 CDBG Program Statement changes. Deborah Johnson asked for MCDA's support of the changes. Rodney Lynch will poll each MCDA member and ask for their comments on the proposed changes and submit a summary of the responses to OCD by Friday, July 6, 2012. MCDA members, as well as members from the public, will have an opportunity to comment further during the public hearing comment period held at a later date.
 5. **Newsletter** – Joella Theriault – See Report of Committees (Item #3) Discussion: Tammy Knight stated that the last newsletter was very informative, great layout, and fantastic.
 6. **October 3-4, 2012 MMA Convention and Annual Meeting Topic** – Daryl Sterling
 - o Status of display booth: Joella R. Theriault will contact Suzie Paradis to locate the display booth and update the information as necessary in time for the MMA Convention.
 - o MCDA Annual Meeting will be held at Margarita's in Augusta beginning at 11:30 a.m. on Thursday, October 4, 2012
 7. **Other Business:**
 - o New Treasurer: R. Harriman has been Treasurer for the organization for a number of years and has requested MCDA find a replacement for this position; Jason Bird has agreed to serve in that capacity.
 - o Nomination Committee: Rodney Lynch will follow-up with Al Smith regarding the nomination of potential board members for the upcoming 2012-2013 year.
 - o Business Friendly Community Designation: Some MCDA members felt that the program was decisive for some communities but not useful for others. The proposal to offer bonus points for Business Friendly communities was also not well received among some members. Again, MCDA members will be polled and asked to comment on this program in order to achieve a consensus on where MCDA stands on the issue.
 - o MCDA Retreat: MCDA will schedule a retreat prior to the required public hearing on the 2013 CDBG Proposed Program Statement. MCDA members believe it is necessary to discuss the proposed changes and have an opportunity to provide responses based on the memberships' consensus. R. Lynch will work with M. Bush to schedule a date and time for a meeting to be held in the Bangor area.
7. Moved by Tony Levesque and seconded by Gail Chase to adjourn. The meeting adjourned at 6:10 p.m.

Submitted by,


 Joella R. Theriault
 MCDA Secretary