



Annual Business Meeting Minutes
Wednesday, October 13, 2010 at 12:00 noon
Margaritas Restaurant, Augusta

1. **Call to Order:** Vice President R. Lynch called the meeting to order at approximately 12:15 p.m. All attendees were welcomed and introductions followed. See Attachment A for attendance list.

2. **Election of Officers:** Chairman Al Smith presented the slate of officers as follows:

- President - James Gulnac
- Vice President - Rodney Lynch
- Treasurer - Ron Harriman
- Secretary - Joella R. Theriault
- At Large - Wade Hanson
- At Large - Steve Dyer

Call for nominations; seeing none, T. Levesque moved to cease nominations; seconded by S. Paradis. Motion passed with all in favor. Vote was unanimous to accept nomination of existing slate of officers.

3. **Review of the August 20, 2010 Meeting Minutes:** Moved by T. Levesque and seconded by W. Hanson to approve the meeting minutes of August 20, 2010 as presented. Motion passed.

4. **Treasurer's Report:** R. Lynch presented the following:

	<i>Month</i>	<i>Year-To-Date</i>
Revenues:		
Interest Income	\$2.00	\$24.00
Member Dues	\$50.00	\$3,050.00
Other-Training	\$5,000.00	\$15,000.00
Total Revenues:	\$5,052.00	\$18,074.00
Expenditures:		
Postage	\$0.00	\$42.00
Photocopies	\$0.00	\$12.00
Supplies	\$0.00	\$4.00
Bank Services	\$0.00	\$0.00
General Miscellaneous	\$0.00	\$164.00
Seminars	\$0.00	\$6,062.00
Contract Services-MMA	\$145.00	\$1,303.00
COSFDA	\$5,000.00	\$5,000.00
Total Expenditures:	\$5,145.00	\$12,587.00
Net Income(Loss)	(\$93.00)	\$5,487.00
Fund Balance:		\$11,910.00

Moved by T. Levesque and seconded by W. Hanson to approve the Treasurer's Report as presented. Motion passed.

5. **Correspondence:** There was no correspondence.

6. **Update from DECD – Mike Baran, Director of OCD:**

M. Baran reported on the following:

- 2011 CDBG Final Statement is on-line.
- CDBG Application Workshops will be held throughout the State beginning the week of October 18th.
- Community for Maine's Future – Two of the four panel members have been chosen to review applications. They are Gail Chase of Kennebec Valley Council of Governments and Greg Paxton of the Maine Historic Preservation. Draft rules have already been completed and applications should become available sometime early winter. Funds for the program will only be available after January 1, 2011.
- HUD, as well as all other federal programs, will enforce all transparency requirements; i.e. Section 3. These requirements will be passed on to communities.
- The Office of Community Development was awarded a \$1,000,000 grant program to work with the Maine Department of Environmental Protection in making loans available for Brownsfields. Nick Hodgkins of MDEP presented information on this program. It will be a revolving loan fund for cleanup projects, such as asbestos, lead paint, oil leaks, etc. The RLF loan funds will be available for both public and private entities and grants will be made available to municipalities and nonprofit organizations. There is a 20% match for this program. MDEP will be taking applications beginning February, 2011. M. Baran and N. Hodgkins expressed the good working relationship they have with the U.S. Environmental Protection Agency.
- Roxanne Elfin of the Maine Downtown Center also presented information. The Maine Downtown Center is currently working with 22 communities throughout the state. They are looking for a community that would host next year's annual conference. She also thanked the OCD staff for the CDBG funding they have received. If not for CDBG, the MDC would not have accomplished many of the projects that have been completed to date.

7. **COSCON Conference Update – Deborah Johnson, OCD & Suzie Paradis, Town of Madawaska:** Debbie Johnson reported on the following sessions:

1. Expenditure Rates: Congress is looking carefully at all funding and timeliness of expenditure.
2. Section 3 Requirements: There will soon be mandates for hiring of LMI contractors and employees. Communities should expect this to happen soon with much more paper work needed on all projects.
3. The Neighborhood Stabilization Project: There will be another round of funding although there are no firm dates.

8. **Next Meeting:** The next meeting will be held via teleconference on Friday, November 19, 2010 beginning at 10:00 a.m. Mike Baran of OCD will set up the teleconference and submit the conference procedures to all MCDA members.

9. **Other:**

1. Call for volunteers to house the trade booth. R. Lynch volunteered to house the trade booth in Rockland.
2. Membership letters for 2011 will be sent out on October 15, 2010.
3. R. Lynch thanked the guest speakers (Gail Chase of KVCOG, Darryl Sterling of the Town of Richmond, and Noel Musson of CES, Inc.) for the morning's session at MMA and reported that there were approximately 27 attendees at the training session.
4. R. Lynch thanked the CDBG staff for awarding the City of Rockland a planning grant in the amount of \$10,000 for the 2009 Downtown Revitalization Plan Update, which received the Plan of the Year award through the Northern New England Chapter of the American Planning Association.

Motion by T. Levesque to adjourn; meeting adjourned at 1:25 p.m.

Submitted by,

Joella R. Theriault
Secretary

Maine Community Development Association
Annual Meeting
Wednesday, October 13, 2010

SIGN-IN SHEET

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Reborah Johnson	DEAD	